



**“FINAL”
WEARE BOARD OF SELECTMEN
MEETING MINUTES
August 31, 2009**

PRESENT: Thomas Clow, Chairman; Richard Butt, Vice Chairman; Keith Lacasse, Selectman.

RECORDING SECRETARY: Naomi L. Bolton, Town Administrator

GUESTS: Jan Snyder

I. CALL TO ORDER

Chairman Tom Clow called this meeting to order at 7:12 P.M. at the Weare Town Office Building.

II. MANIFEST:

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer (Deputy) to sign checks dated September 3, 2009 in the following amounts:

Accounts Payable	\$ 73,333.62
Gross Payroll	\$ <u>40,399.56</u> (Includes Spec.Details, Taxes, Credit Union)

TOTAL \$ 113,733.18

Selectman Lacasse seconded the motion. Discussion: None Vote: Passed 3-0

III. WORK SESSION:

CONTINUED REVIEW OF THE 2003 PERSONNEL POLICY: Vice Chairman Butt stated that he would like to work on this policy when a full board is present and not just a majority. The rest agreed. The Board wanted to make sure that we include the Sexual Harassment policy that Tom Mahan from Primex had emailed, as well as the Family Medical Leave Act that Steve Jabukowski submitted. Chairman Clow will forward the Sexual Harassment policy to everyone again.

The Board discussed that the board and its employees are required to have the sexual harassment training each year or every other year. Naomi is to check on this and schedule as appropriate.

IV. OTHER BUSINESS:

SKATEBOARD PARK: Vice Chairman Butt handed around some pictures of the newly constructed skateboard park by a group of volunteers. There has been a lot of discussion regarding the trash, but he feels that is secondary when compared to the condition of the ramp and equipment. The park was installed about six weeks ago. The material used was masonite and that is not sufficient to be used for that type of use. The concern is that now we own it. The board would like to authorize Chip Meany, Code Enforcement Officer to look at it and write up a report for the board. The board feels that in time the park will be unsafe. Mr. Meany should point out any deficiencies and make recommendations to the board. This park was done with good intentions but with lack of oversight the wrong materials were used. It was suggested that volunteer projects be approved by the CEO and all work done under his supervision. Naomi is to ask Mr. Meany to inspect it, create a report and recommend to the board what should be done.

EMAIL REGARDING COMCAST: Vice Chairman Butt mentioned that the board received an email regarding not having Comcast to be able to offer phone service in Weare. Evidently the Telecommunications Act of 1996 allowed companies like Granite State to sign up for protection against allowing other companies to come in, which appears to be what was done.

SALT QUOTE: The Town of Weare received a quote from Granite State Minerals to supply the Town with salt for the winter of 2009-2010 for a cost of \$54.53 per ton, being about \$7 less per ton than last year. Selectman Lacasse moved to authorize Carl Knapp, Public Works Director to sign the quote for a price of \$54.53 per ton delivered; Vice Chairman Butt seconded the motion. Vote: 3-0

CIP REQUEST FROM PARKS & RECREATION: Naomi received a signed request from Parks and Recreation for \$1,500 to be spent from the capital reserve fund to extend the irrigation. The board would like someone to come in from Parks and Recreation before a motion can be made.

V. NON-PUBLIC SESSION:

Selectman Clow moved to go into non-public session under RSA 91A:3 II (a & c) at 8:32 PM; Selectman Lacasse seconded the motion. A roll call vote was taken: Selectman Butt – yes; Selectman Clow – yes; Selectman Lacasse – yes.

The purpose of this non-public session is to discuss a personnel issue.

Selectman Clow moved to come out of non-public session at 8:43 PM. Selectman Lacasse seconded the motion. A roll call vote was taken: Selectmen Butt – yes; Selectman Clow – yes; and Selectman Lacasse – yes.

Selectman Lacasse moved to seal and restrict the minutes of the non-public pursuant to the authority granted in RSA 91-A:3 II; Selectman Clow seconded the motion. Motion passed 3-0.

NEXT PERSONNEL POLICY DISCUSSION DATE: The Board decided upon September 28, 2009 for the next personnel policy discussion date.

V. ADJOURNMENT:

As there was no further business to come before the board, Selectman Lacasse moved to adjourn at 8:45 PM; Selectman Butt seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton
Town Administrator